

# Fair Lawn Public Schools

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Nicholas J. Norcia  
Superintendent of Schools

September 2018

Dear Parents/Guardians, Students, and Faculty:

With the unpredictable fall and winter weather season approaching, we wish to once again inform you about the process of notifications we will utilize if schools are to be closed, have a delayed opening, or require an early dismissal.

Decisions to keep schools open, delay the opening time, or close schools for the entire day must be made by 5:45 a.m. in order to make appropriate transportation arrangements and give timely notification to all of you.

Due to time requirements established by the New Jersey Department of Education, it is necessary to have a minimum of four hours of instruction on a daily basis. In order to accommodate the NJDOE requirement, the delayed and early dismissal times for inclement weather schedules are as follows:

## **90-MINUTE DELAYED OPENING SCHEDULE**

*(Lunch will be served on delayed opening days with normal dismissal times unless indicated below)*

### **ELEMENTARY SCHOOLS**

Staff	10:00 a.m.
Students	10:10 a.m.

### **MIDDLE SCHOOLS**

Staff	9:45 a.m.
Students	9:55 a.m.

### **HIGH SCHOOL**

Staff	9:15 a.m.
Students	9:25 a.m.

### **EDISON PRE-SCHOOL**

Staff	10:00 a.m.
AM Students	10:10 a.m. – 11:40 a.m.
PM Students	12:30 p.m. – 3:00 p.m.

### **ALL OTHER PERSONNEL**

	Regular Time
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(Custodians, Grounds Crew, Maintenance, Bus Drivers)

**EARLY DISMISSAL – INCLEMENT WEATHER SCHEDULE**

*(Lunch will be served on early dismissal inclement weather days)*

<b>ELEMENTARY SCHOOLS</b>	12:45 p.m.
<b>MIDDLE SCHOOLS</b>	12:30 p.m.
<b>HIGH SCHOOL</b>	12:25 p.m.
<b>EDISON PRE-SCHOOL</b>	
AM Students	8:30 AM - 11:15 a.m.
PM Students	<b>CANCELLED</b>

When a decision is made to have a **delayed opening, an early dismissal, or close schools for the entire day**, parents and staff will be notified by the Superintendent through our telephone notification service, School Messenger. This call will be made before 7:00 a.m.

School closings/delayed opening announcements will be made on the following stations/social media outlets as follows:

**Television:** Verizon Fios 1, WCBS-TV 2, FOX 5 NY, WABC 7-TV, and News 12 New Jersey  
**Website:** [www.fairlawnschools.org](http://www.fairlawnschools.org)  
**Social Media:** **Facebook:** Fair Lawn Public School District    **Twitter:** @FairLawnSchools  
**Instagram:** @FairLawnSchools

**IMPORTANT NOTES:**

- **DO NOT CALL THE FAIR LAWN POLICE DEPARTMENT**
- It will be the general practice to keep schools open if at all possible and reasonable. Parents must exercise their own good judgment as to whether or not they send their children to school when schools are kept open during inclement weather.
- We try not to close early for inclement weather once children have reported to school except under extraordinary circumstances.

If you have any questions regarding the above modified schedule, please contact my office at the number above.

Sincerely,



Nicholas J. Norcia  
Superintendent of Schools

Cc: Board of Education Members  
Chief Glen Cauwels, Fair Lawn Police  
Wendy Alvarez, Fair Lawn Emergency Management